



# PhilGEPS

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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 6734370  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** RFQ - Layout and Printing Services - LOCAL TOURISM CODE MANUAL  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b> 2019-12-0361	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations	<b>Associated Components</b>	3
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b> Goods	<b>Document Request List</b>	9
<b>Category:</b> Printing Services	<b>Date Published</b>	07/12/2019
<b>Approved Budget for the Contract:</b> PHP 90,000.00	<b>Last Updated / Time</b>	07/12/2019 00:00 AM
<b>Delivery Period:</b> 15 Day/s	<b>Closing Date / Time</b>	11/12/2019 10:00 AM
<b>Client Agency:</b>		
<b>Contact Person:</b> Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 norjannahlucman@gmail.com		

#### Description

TERMS OF REFERENCE  
Layout an Printing Services

#### I. Background

The Department of Tourism (DOT) is one of the pilot agencies implementing the Regulatory Impact Assessment (RIA) program in the country. The program aims to institutionalize RIA to crete a business-friendly environment where regulations are transparent, consistent and unnecessary rules are removed.

The DOT has undertaken RIA orientation-workshops in several LGUs nationwide. In the course of consultations, the LGUs and particularly its stakeholders frequently cited the need to develop a transparent Local Tourism Code that will guide tourism stakeholders in the conduct of their business and professions.

#### II. Items

Material: Cover page:semi-gloss board  
Inner pagesL C2s 100gsm matte paper

Color: Colored text and banner for cover pages  
black print pages: 19  
colored pages: 12

Specification: Cover pages for layout of printing press (guideline to be provided)  
50 pages offset printing  
ISO A4 size (portrait orientation)

Quantity: 100 pieces

Layout: please include proposed layout

III. Total Amount for the Project: PhP90,000.00

IV. Delivery Date: 10 January 2020

V. Other Requirements: Show sample print item/s upon bidding

VI. Payment: Government Procedure

#### Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Layout and Printing Services	Local Tourism Code Manual	100	Piece	90,000.00

#### Other Information

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)  
(In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.

2. Philgeps Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and Philgeps Registration Number

3. Latest Income/Business Tax Return (For ABCs above Php500K)

4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

5. Reply Slip

**Created by** Norjannah P Lucman

**Date Created** 05/12/2019

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